

# IT Apprenticeship Program



## Applicant FAQs

### What is the IT Apprenticeship Program?

The IT Apprenticeship Program provides you with the instruction, training, and experience necessary to transfer or promote into an IT position within state service. It is supported by the Governor’s Office, Government Operations Agency, Labor and Workforce Development Agency, Department of Technology, CalHR, and SEIU Local 1000. The program is comprised of on-the-job training and cohort based classroom instruction. Upon entering the program, you will be moved from your current classification into a Training and Development (“T&D”) assignment as an Associate Information Systems Analyst. You will also receive college instruction in mainly ITIS coursework with a focus on networking.

### Where is the program offered?

The program is currently offered in Sacramento only. You must work in one of the following cities in the Sacramento region: Auburn, Carmichael, Davis, Elk Grove, Fairfield, Folsom, Galt, Gold Run, Lodi, Mather, McClellan, Placerville, Rancho Cordova, Represa, Rocklin, Roseville, Sacramento, Stockton, Vacaville, West Sacramento, Woodland, or Yuba City.

### When does it begin?

The first cohort of apprentices started in July 2017. Cohorts of up to 30 apprentices are planned to begin every six months.

### Is the program available to employees in all departments?

Currently, the program is available to employees in the departments below. We anticipate the list of participating departments to broaden the program grows.

CalRecycle	DCA	DMV	FTB
CDF	DHCS	DSS	PERS
CHP	DIR	EDD	SWRCB

### What is the JAC?

JAC stands for Joint Apprenticeship Committee, and it is the labor/management committee formed to establish and maintain the apprenticeship. It is comprised of an equal number of representatives from management and labor along with a representative from Mission College, the Lead Education Agency.

**Who pays for the classes?**

Your school fees related to the apprenticeship are paid for by a Department of Labor grant awarded to Mission College in Santa Clara. Mission College contracts with Sacramento City College to offer you the classes locally.

**Are there prerequisites? What if I haven't taken them?**

Yes, current prerequisites are outlined in the application memo. Though selection criteria may change from cohort to cohort, typical prerequisites include ITIS coursework. If you haven't taken any of these, it's never too late to start. Additionally, the JAC is working to secure funding for "preapprenticeship" that may cover the cost of prerequisite classes.

**How long is the program?**

The T&D assignment is a two year assignment. However, you may be granted on-the-job credit for part of the assignment, completing the program in less time. Apprentices are also required to commit to continue employment with the state of California for two years after program completion.

**What is the time commitment of the program?**

You will be expected to attend classes on your own time a couple of evenings per week. However, you may also receive some paid time during the week for group study, lab work, tutoring and mentoring.

**What is the curriculum?**

The curriculum consists of 24 semester units in the following coursework:

- Computer Network Fundamentals
- Routing and Switching Essentials
- Systems and Network Administration
- Introduction to Information Systems Security
- Scripting - Bash/PowerShell/Other
- CCNA Security
- Virtualization, Data Center and Cloud
- Business Communication

**Do I have to leave my department?**

If possible, you will remain in your current department. However, in order to place you in a T&D assignment, you may need to transfer to a different department.

**What salary do I earn while in the apprenticeship?**

You will be paid the same salary as you are paid in your current position.

**What happens after I complete the program?**

After you complete the apprenticeship program, you will meet the minimum qualifications for an Associate Information Systems Analyst and will be eligible to apply for the exam. When your T&D assignment ends, you will return to your former position until you are hired into the new IT position through the merit process.

**I'm not in Bargaining Unit 1. Can I still apply?**

Yes. The apprenticeship is open to any member of a unit represented by SEIU Local 1000.

**Where can I get more information?**

Please visit <http://www.seiu1000.org/grow>.