



CCHCS, SEIU Local 1000, and SCC LVN to RN Apprenticeship Program Application

Guidelines

To apply for the CCHCS, SEIU Local 1000, and SCC LVN to RN Apprenticeship Program, please complete the application and attach the following documents:

- 1. Authorization to Obtain Prior Employment Information and Review of Official Personnel File
2. Written Statement of Interest

Please note that those applying should be prepared to begin SCC's LVN to RN Career Mobility Nursing Program in May 2023 and have all admission requirements completed, including all prerequisite coursework and the ATI TEAS exam.

Employee Information

Table with 4 columns: Name (Last, First, MI), Last 4 of SSN, Home Address (Street), Work Phone Number, Address (City, State, Zip), Cell Phone Number, Work & Personal Email Addresses, Institution.

Employment Information 1

Table with 6 columns: Title/Job Classification, Organization or Institution, From Date (Mo/Yr), To Date (Mo/Yr), # Hours per Week, Supervisor Name, Supervisor Email Address, Supervisor Phone Number.



CALIFORNIA CORRECTIONAL HEALTH CARE SERVICES



Employment Information 2

Title/Job Classification		Organization or Institution:	
From Date: (Mo/Yr)	To Date: (Mo/Yr)	# Hours per Week:	
Supervisor Name:	Supervisor Email Address:	Supervisor Phone Number:	

Employment Information 3

Title/Job Classification		Organization or Institution:	
From Date: (Mo/Yr)	To Date: (Mo/Yr)	# Hours per Week:	
Supervisor Name:	Supervisor Email Address:	Supervisor Phone Number:	

Employment Information 4

Title/Job Classification		Organization or Institution:	
From Date: (Mo/Yr)	To Date: (Mo/Yr)	# Hours per Week:	
Supervisor Name:	Supervisor Email Address:	Supervisor Phone Number:	

Human Resources Use Only

Date Received:		Reviewed By:	
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CALIFORNIA CORRECTIONAL
HEALTH CARE SERVICES



**Authorization to Obtain Prior Employment Information
And Review Personnel File**

I, _____, (print name) authorize the release of information to a representative of the California Correctional Health Care Services (CCHCS).

I understand this authorization for release of information includes the review of my official personnel records and input from current/former supervisors regarding my employment history, performance evaluations, probationary reports, attendance, commendations, and disciplinary actions.

Any restrictions regarding the release of information are indicated below.

This information is considered confidential and shall be treated accordingly by CCHCS.

This authorization is valid for one hundred and twenty (120) days.

Applicant's signature

Date

RESTRICTIONS



CALIFORNIA CORRECTIONAL
HEALTH CARE SERVICES



**CCHCS, SEIU Local 1000, and SCC LVN to RN Apprenticeship Program
Written Statement of Interest**

Instructions:

You must submit a written statement of interest when applying to the LVN to RN apprenticeship program. This statement demonstrates your ability to write clearly and concisely, and allows you to share with readers your interest in becoming a Registered Nurse. Please respond to the following questions in 500 words or less:

Why do you want to be a Registered Nurse for CCHCS under the complete care model? How do you believe your role as an RN will differ from your role as an LVN?



Final Application Reminder:

1. Please double check your application to ensure you have included the following required documents:
 - A ***signed*** Authorization to Obtain Prior Employment Information and Review Official Personnel File
 - Written Statement of Interest
2. Please submit your application packet electronically to the LVN to RN Apprenticeship Program email box CCHCSLVNtoRNApprenticeship@cdcr.ca.gov
3. If you are unable to submit your application packet electronically, please mail it to the address below:

CCHCS-NR Human Resources
LVN to RN Apprenticeship Program
PO Box 588500, Bldg D
Elk Grove, CA 95758

Applications must be received no later than 5:00 pm on Wednesday, January 18, 2023.

Submission of your Apprenticeship Application is only the first step required for apprenticeship consideration. The JAC will review your Apprenticeship Application to determine whether you meet the initial screening criteria. If you meet this criteria, your next step will be to apply to SCC's LVN to RN (Career Mobility) Nursing Program for the Summer 2023 semester. You will be advised by the JAC when or if you need to complete this step.