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# 2019-2020 SEIU International Delegate Election

## FAQ

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### **Online Process Questions:**

#### **Q: Why did SEIU Local 1000 switch to an online nomination process?**

SEIU Local 1000 has been making innovations across multiple areas within the organization to engage our members and be an even greater force for change in the workplace and our communities. Some of those innovations include the introduction of new technological applications to help us achieve even better communication and activism amongst our members. The newly introduced online nomination process is one of the new tools SEIU Local 1000 is using to help our members engage in the election process. The online nomination process will have its inaugural run during the 2019-2020 SEIU International Delegate election; and although the process will be in place as a primary tool for candidates to nominate, hard copy submissions will still be accepted.

#### **Q: Why does the online process require me to authenticate myself every time I log in?**

The authentication procedure is to validate the identity of the person logging in and is in place to ensure the utmost security of your personal contact information as well as any material related to your candidacy.

#### **Q. I have been a state employee for longer than 2 years, but when I submit my information it gives me an error message, what is wrong?**

A number of factors can contribute to you experiencing this issue. For example, although you may have been a state employee for over 2 years, you may not have been a member in good standing for the last 2 years prior to the nomination period. Please contact election staff at [local1000elections@seiu1000.org](mailto:local1000elections@seiu1000.org) for questions pertaining to your membership status.

#### **Q: Can I submit multiple nomination forms or candidate statements online or edit a previously submitted one?**

Yes. If you are submitting via the online process, you will be provided an option to edit any current material you have submitted. Any edits made will overwrite your previous submissions. If you are submitting a hard copy nomination form or candidate statement, the last submission received by election staff will be considered as the most current copy of the candidate's material. All submissions will be reviewed for conformity to the Election Conduct standards as found in the SEIU Local 1000 Policy File (Section 12.1.04)

***Please note:*** Submission of material outside of the online process may cause a delay in processing if there are a large volume of hard copy submissions received.

**Q. If I no longer wish to be a delegate, how do I remove myself through the online process?**

If you have submitted your material via the online process, you will see an option for withdrawing your candidacy. Once you select to withdraw your candidacy, an email will be sent to you at the personal email address on file, confirming your withdraw. Should you wish to reinstate your candidacy, you must do so prior to the close of the nomination period. A link for reinstating your candidacy will be provided in the email you receive. Candidates wishing to withdraw their candidacy outside of the online process should direct written correspondence stating their intent to withdraw to: SEIU 1000 Election Staff, 1808 14<sup>th</sup> Street, Sacramento, CA. 95811.

**Q. Can SEIU Local 1000 provide me with a paper nomination form if I don't have computer access?**

Yes. There are a variety of methods, beyond the online portal available to members to gather a nomination form. You may request one be mailed to you by calling the SEIU Local 1000 Member Resource Center at (866) 471-7348. Likewise, you can also pick up a nomination form in person from election staff at 1325 S Street, Sacramento, CA. 95811 or at any outlying SEIU Local 1000 office. All nomination forms should include a 50-word candidate statement and *must* be received no later than **November 15, 2019 at 5:00 p.m.** Please see your nomination form for ways to submit.

***Please note:** Submission of material outside of the online process may cause a delay in processing if there are a large volume of hard copy submissions received.*

**General Process Questions:**

**Q: Will I receive confirmation of my submission if I mail or walk in my candidate material?**

Yes. Election staff will provide a stamped physical copy of candidate material to candidates who decide on dropping off material in person and who **bring (2) identical sets of material** to the election counter. Photocopies will not be made. Mailed material will be processed by election staff upon receipt and an email sent out to the candidate once the information has been entered. **Please Note: Photographs or recording devices are not allowed** in Election Staff areas for the safety and security of sensitive information.

**Q: How do I know if I am eligible to nominate as a candidate?**

The 2019-2020 SEIU International Delegate Election is open to *members who have been a member in good standing for two (2) years*, in accordance with the SEIU International Constitution and Bylaws. Candidates who choose to nominate via the online process will be notified of their eligibility immediately by the system, upon registering their information. For submissions outside of the online process, Election staff will verify a candidate's eligibility and notify them once the material is received and processed. For a more complete understanding of the International's requirements for delegates, please refer to the SEIU International 2016 Constitution & Bylaws, Article XV, Section 2.

**Q. What are the requirements for delegates once they are elected to attend the SEIU Convention?**

All elected delegates must be able to attend the convention in Chicago, Illinois, between the dates of April 24-26, 2020, attend all scheduled meetings and be present to vote on proposals, budgets and elect new International officers. Elected delegates must also make arrangements for time off in advance with their supervisor, and utilize their own vacation or personal leave time for their attendance of the convention. In addition, elected delegates are required to share a hotel room. Delegates will be eligible for reimbursement (travel, shared hotel room, meals [when not provided]), and per diem.

**Q: How many delegates are allowed to attend the International Delegate Convention?**

The number of delegates allowed to attend the Convention is determined by the calculation set forth in the SEIU International's Constitution and Bylaws, Article IV, Section 4. Any delegates over the allotted amount will be selected as alternate delegates, ranked in descending order, based on number of votes received, and up to the number of allotted delegates for the convention.

Click here to read the relevant article: <https://d3jpbvtfqku4tu.cloudfront.net/img/constitution-2016.pdf>

**Q. When will the results of the election be made available and how will they be announced?**

Preliminary results of the ballots counted will be made available on January 24, 2020. Official results of the ballots counted will be made available on January 31, 2020, after the protest period has concluded. Results will be posted on the SEIU Local 1000 elections webpage at [www.seiu1000.org/delegates](http://www.seiu1000.org/delegates)

**Q. Who is handling the ballot count?**

A number of independent third-party vendors have been secured by SEIU Local 1000 for the printing, mailing, receiving, sorting and counting of ballots, in accordance with SEIU Local 1000 Policy File, Division 12, Section 12.1.05(e) (Election Procedures). A copy of the SEIU Local 1000 Policy File can be found at [www.seiu1000.org/sites/main/files/file-attachments/\\_policy\\_file\\_v12128final.pdf](http://www.seiu1000.org/sites/main/files/file-attachments/_policy_file_v12128final.pdf)

**Q. What happens if I don't agree with the ballot results and wish to file a protest?**

All protests must be addressed to SEIU Local 1000 President Yvonne R. Walker, 1808 14<sup>th</sup> Street, Sacramento, CA. 95811. The protest period will open on January 24, 2020 and end at 5:00 p.m. on January 30, 2020. Protests will be referred to the SEIU Local 1000 Election Protest Committee, who will review the protest and make a determination on any applicable action. The decision of the SEIU Local Election Protest Committee shall be final.

**Q. When will SEIU Local 1000 be mailing ballots out to members?**

Ballots will be mailed out to SEIU Local 1000 members beginning on December 19, 2019. Ballots must be received back by January 21, 2020, at 5:00 p.m.

**Q. Will SEIU Local 1000 include a membership application with ballots that are mailed out?**

No. SEIU Local 1000 will not include membership applications with the ballot package.

**Q. What can I do if I don't receive a ballot after December 19, 2019?**

Due to postal holidays that fall after ballots are mailed out, you may experience a delay in receiving your ballot. If you have not received a ballot by January 2, 2020, please call the SEIU Local 1000 Member Resource Center (MRC) at (866) 471-7348 to request a replacement ballot package be sent to you. Requests for replacement ballot packages will not be taken before January 2, 2020. The final day to request a duplicate ballot will be January 10, 2020.

**Q. I forgot to sign/seal my ballot. Will my vote be counted?**

No. In order for a ballot to be considered valid, the ballot must be returned by mail in the pre-addressed return envelope that was provided within the ballot package and must be signed and sealed by the voting member. If you feel that you submitted a ballot not meeting this criteria, please call the SEIU Local 1000 Member Resource Center (MRC) at (866) 471-7348 after January 1, 2020, to request a replacement ballot package be sent to you.

**Q. Can I drop off my ballot to my local SEIU Local 1000 office or give my ballot to a union representative to have my vote counted?**

No. All ballots must be returned by mail in the pre-addressed return envelope that was provided within the ballot package.

**Q: I wish to witness the ballots being received/counted. How do I attend?**

Members with proper identification may observe the process at the ballot office, located at 1100 Melody Lane, Suite 107, Roseville CA 95678. Ballots will be opened and sorted January 22 and 23, 2020. and the ballot counting will begin at 9:00 am on January 23, 2020.