Fostering Unity and Strength Through Leadership

Local 1000 stewards are our colleagues who have stepped up to become advocates at the workplace. They amplify our voices and connect our members’ power across the state. Each steward is a dedicated Local 1000 member who invests their time and effort to represent our members and to build unity and strength at the workplace. Through their efforts and leadership, we have the power necessary to give our members – and all Californians – the opportunity to have a good life.

The Leadership Apprentice Program for Stewards (LAPS) gives our stewards the tools they need to succeed. LAPS is a six-month program in which steward candidates take extensive online courses, interactive in-person trainings and have access to mentorship opportunities.

LAPS trains our stewards to better enforce our contract, organize their workplace and keep members connected to our union. Because of their training, stewards are better equipped to organize their worksite, better enforce the contract and make meaningful change in their community.

“I feel very accomplished when I have the opportunity to empower my colleagues and enforce our contract,” said Annie Chao, a Local 1000 steward. “As a steward, I’m helping to build a stronger union for all of us.”

Upon completion of the program, stewards are certified to represent members at the worksite and take an oath to uphold the steward purpose statement and our union principles.

“Stewards are the building blocks of our union,” said Tamekia N. Robinson, Vice President for Organizing/Representation. “Our stewards are a grassroots network of active members who are engaged and involved in issues at their worksite, communities and our union. Developing more stewards means a stronger Local 1000.”

If you are interested in learning more about LAPS or would like to inquire about becoming a steward, visit: www.seiu1000.org/become-steward

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Developing more stewards means a stronger Local 1000.”

—Tamekia N. Robinson
Vice President for Organizing/Representation

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— Annie Chao, Steward
DOI, Los Angeles

Steward Purpose Statement

A Local 1000 steward acts with diplomacy and ethics and is a respected resource. As an agent of our Local, a steward advocates for and educates our members. A steward enforces the contract by applying sound knowledge of our hard earned rights and benefits. A steward fosters unity and strength in the worksite through leadership reflecting the values of our organization.
Local 1000 members are getting quick answers to a range of questions at our Member Resource Center (MRC), a toll-free service available weekdays from 7 a.m. to 7 p.m. Whether you’re looking for information about worksite meetings, the name of your Local 1000 steward, assistance with a worksite issue or understanding an article of our contract, our MRC is ready to help.

The center handles thousands of calls and questions from Local 1000 members each month.

### Frequently Asked Questions

**Q: How much vacation time do I accrue a month?**
A: See chart below for vacation accrual.

**Article 8.1**

<table>
<thead>
<tr>
<th>Length of Service</th>
<th>Vacation Credit</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 months to 3 years</td>
<td>7 hours per month</td>
</tr>
<tr>
<td>37 months to 10 years</td>
<td>10 hours per month</td>
</tr>
<tr>
<td>121 months to 15 years</td>
<td>12 hours per month</td>
</tr>
<tr>
<td>181 months to 20 years</td>
<td>13 hours per month</td>
</tr>
<tr>
<td>241 months and over</td>
<td>14 hours per month</td>
</tr>
</tbody>
</table>

**Q: The department wants to change my hours. Can they do that?**
A: Yes. With proper notice to the employee. For a temporary change, the employee must have 5 working days notice. For a permanent change, the state endeavors to give 30 calendar days notice, but in no case less than 15 calendar days. Please refer to Article 19.1 of our contract.

**Q: My child has a school event that I would like to attend during work hours. Should my request be approved?**
A: Yes. You should be able to take 8 hours a month, up to 40 hours a year, based on operational needs and department approval. Please refer to Article 8.18 of our contract.

**Q: I will be having a baby. Besides Disability & Paid Family Leave, do I have a right to take additional time off?**
A: Yes. Both parents would be able to take up to a year as long as the request was made within 30 days of your child being born. Please refer to Article 8.4 of our contract.

**Q: I was told to report to another worksite for the day. Should I be paid mileage to the alternate worksite?**
A: Yes. Mileage should be paid when an employee is required to report to an alternate work location. Miles driven in excess of your regular commute should be reimbursed. Please refer to Article 12.1 section F1b of our contract.

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Our state-of-the-art call center offers a direct link to a well-trained union representative. The MRC offers a wealth of information on many topics such as:

- Our contract
- Grievances
- Leave questions
- Member deals and discounts

**Member Resource Center: Toll Free 866.471.SEIU (7348)**