



Sample Meet and Confer Response Letter

Certified Mail No.:**** * 3115

Return Receipt Requested

March 8, 2010

Tricia Bokker
Labor Relations Section
Employment Development Department
PO BOX 826880
Sacramento, CA 94280-0001

Re: Request to Meet and Confer
Temporary Expansion of Unemployment Insurance Program
Facilities in San Diego

Dear Ms. Bokker:

This letter is in response to your attached letter of March 3, 2010, regarding the temporary expansion of Unemployment Insurance Program facilities in San Diego. In order to preserve timelines, the Union requests to meet and confer with respect to the impacts on our represented employees.

Please contact Lezlie Uko, Area Coordinator at (866) 471-7348 to schedule a mutually convenient time and place to meet in order to discuss and clarify the potential impacts on our members.

Sincerely,

Brian Caldeira
Resource Center Director
SEIU Local 1000

BC/jo

Attachment

cc: Anne Giese, Contract Department, SEIU Local 1000
Margarita Maldonado, Chair, Bargaining Unit 1, SEIU Local 1000
Fran Pass, Chair, Bargaining Unit 4, SEIU Local 1000
Lezlie Uko, Resource Center Coordinator, SEIU Local 1000

SkillBrief

