

Meeting with Your Legislator

Pre-meeting, Meeting and Post-Meeting

SkillBrief

Pre-meeting:

- Prepare talking points
 - Talking points should be concise and informative. Work with Legislative Department staff.
- Recruit members knowledgeable about the issue to attend. Work with Legislative Department staff.
- Dress professionally

Meeting:

- Arrival

Arrive 5 to 10 minutes before the meeting and let the scheduler/office assistant know that you have arrived for your meeting.
- Introductions
 - Name
 - Where you work
 - What your job is
 - How long you have work for the state
 - (If you live in the district)
- Background on SEIU Local 1000
 - 95,000 members
 - 9 bargaining units
 - Largest union of state workers
- Thank you for the meeting
 - We are with SEIU Local 1000
 - We are here to share and discuss SEIU Local 1000 position regarding AB XX.
- Purpose of the meeting (Look at the Bill talking points)
- The ASK
 - Ask Assembly member/Senator to support AB XX
 - (If the legislator needs to get back to us) How would you like us to follow-up?
 - -What information does legislator need from us to secure their support?
 - Who can be our ongoing contact person in your office?
- Thank the legislator/staff for taking the time to meet with you
 - Give the packet to the staff person

Post-meeting:

Debrief with Local 1000 Legislative and/or Political staff