



Letter Template for the Required “Fitness for Duty” Evaluation

Copy this letter and use it when the required evaluation needs to be filed.

Date:

To: Doctor _____

From: Print Your Name

RE: required fitness for duty evaluation

You are hereby authorized to provide only the following information to

(Department Name)

Am I Fit for duty based upon the Minimum Qualifications of my position as listed in my duty statement?

Providing anything else to (Dept) will be viewed as a violation of the doctrine spelled out in Pettus v Cole(1996) 49 Cal App 4th 1307 which will expose you to liability.

You are not authorized to provide any other information to (Dept) including, but not limited too any medical records or information or opinions you may or may not possess.

Further you are specifically and unequivocally prohibited from releasing any information regarding any tests I was required or agreed to take.

Signature: _____

Date: _____