



SEIU Local 1000, CCHCS, AND SACRAMENTO CITY COLLEGE LVN-TO-RN APPRENTICESHIP APPLICATION INFORMATION (REVISED AND UPDATED)

SEIU Local 1000 is pleased to announce the opening of another application period for the California Correctional Health Care Services (CCHCS), SEIU Local 1000, and Sacramento City College (SCC) Licensed Vocational Nurse (LVN) to Registered Nurse (RN) Apprenticeship Program. The SCC LVN to RN Apprenticeship Program is designed to provide an opportunity for LVNs, who meet specific criteria, to earn an Associate's Degree in Nursing (ADN) in preparation to take the state licensing examination and obtain licensure as an RN in the state of California.

SEIU Local 1000, SCC, and CCHCS worked collectively to secure a California Apprenticeship Initiative (CAI) grant that provides an apprenticeship opportunity for LVNs working at the following institutions:

- California Central Women's Facility
- California Health Care Facility
- California Medical Facility
- California State Prison – Sacramento
- California State Prison – Solano
- Folsom State Prison
- Mule Creek State Prison
- San Quentin State Prison
- Sierra Conservation Center
- Valley State Prison

This partnership with SCC was a result of a focused effort by SEIU Local 1000 and CCHCS to expand the program to include the aforementioned California Department of Corrections and Rehabilitation adult institutions. Future efforts may expand the selection of approved institutions.

LVNs who are accepted into this program will continue to be compensated based on a 40-hour work week which will generally consist of 20 hours of classroom training and 20 hours of regular working hours, though this will vary based on academic or employment requirements agreed upon by the Joint Apprenticeship Committee (JAC), who administers this program. The program is designed to prepare LVNs for potential career advancement as an RN for the State of California within CCHCS.

Interested employees should apply to the apprenticeship program, and if they meet the selection criteria, they shall be invited to apply to SCC's LVN to RN (Career Mobility) Nursing Program. *Note that applicants should be prepared to enter SCC's LVN to RN Career Mobility Nursing Program in May 2022 and must meet SCC's admission requirements for this program.*

Step 1: Applying to the CCHCS, SEIU Local 1000, and SCC LVN to RN Apprenticeship Program

All prospective candidates must provide a completed Apprenticeship Application consisting of:

1. LVN to RN Apprenticeship Program Application Form
2. Authorization to Obtain Prior Employment Information & Review Official Personnel File
3. Written Statement of Interest

Once completed, please double check your Apprenticeship Application to ensure that you have signed where required and submitted all requested information. Due to the volume of applications anticipated, you will not be notified if your application is incomplete. After reviewing your Apprenticeship Application, please submit it electronically to the following address: CCHCSLVNtoRNApprenticeship@cdcr.ca.gov.

If you are unable to submit your Apprenticeship Application electronically, please mail it to the address below:

CCHCS-NR Human Resources
LVN to RN Apprenticeship Program
PO Box 588500, Bldg. D
Elk Grove, CA 95758

All apprenticeship applications must be received, either electronically or by mail, no later than 5:00 pm on January 18, 2022. Apprenticeship applications submitted after the deadline, or which are found to be incomplete, will not be considered.

STEP 2: Apprenticeship Application Review and Notification

The JAC will conduct a review of each apprenticeship application to ensure applicants have completed their probationary period, and have a minimum of two years of experience as an LVN with the State as of the final filing date. *Please note, one year of limited term fulltime employment with CCHCS may be considered as the first year of the two year requirement.* All applicants must have positive attendance and no corrective, disciplinary, or pending disciplinary actions within the last twelve months as of the final filing date. All applicants will receive notice of their apprenticeship application status by February 2022.

Step 3: Invitation to Apply to SCC's LVN to RN Career Mobility Nursing Program

Applicants who meet the JAC's criteria will be invited to apply to the SCC LVN to RN Career Mobility Nursing Program for consideration as an apprentice beginning in February 2022. Note that applicants must meet all admission criteria for the SCC LVN to RN ADN Program to be considered for apprentice selection, have an active SCC Student I.D., and submit all required paperwork (including any forms, transcripts, ATI TEAS exam results, etc.) by the deadlines provided. If invited to apply during this step, more details and information will be provided to you.

Please also be advised that this is a competitive process; applicants who meet all initial JAC criteria may ultimately not be selected as apprentices due to space availability or other reasons. Lastly, a competitive interview process may be implemented as part of apprentice selection.

Questions

For general questions regarding the LVN to RN Apprenticeship Program or questions about the application process, please submit an email inquiry to either grow@seiu1000.org or CCHCSLVNtoRNApprenticeship@cdcr.ca.gov.