

January 8, 2025

Sent electronically to: notices@SEIU1000.org

Anica Wells, President
Service Employees International Union, Local 1000
1808 14th Street
Sacramento, CA 95811-7131

RE: LA Fires and Evacuations

Dear Ms. Wells:

This letter provides the Service Employees International Union (SEIU), Local 1000, information of the Department of General Services (DGS), response to the ongoing fires and evacuations taking place in Southern California.

- All DGS employees working at LA area buildings impacted by the fires who work outside have been directed to perform alternative activities inside their building, (i.e. training).
- All impacted DGS buildings in the LA area have adjusted their HVAC and outside air intake appropriately to minimize outside air intake and ensure recirculation of air through air filters.
- DGS management in the LA area are constantly monitoring the air quality index and responding accordingly.
- Employees may be granted a paid leave of absence of up to five days by their appointing power when the employee works or resides in a county where a state of emergency has been proclaimed by the Governor. ATO requests related to the fire and evacuations are being evaluated and approved accordingly on a case-by-case basis.

If you have any questions, you may reach out to DGS Labor Relations Office at LaborRelations@dgs.ca.gov.

Sincerely,

Arletha Baldwin Swails

ARLETHA BALDWIN-SWAILS, Labor Relations Officer
Department of General Services