

# *Steward Duties and Responsibilities*

## **Policy File:**

“A Local 1000 steward acts with diplomacy and ethics and is a respected resource. As an agent of Local 1000, a steward advocates for and educates our members. A steward enforces the contract by applying sound knowledge of our hard-earned rights and benefits. A steward fosters unity and strength in the worksite through leadership reflecting the values and goals of SEIU Local 1000.”

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### **6.0.03 Duties and Responsibilities of All Stewards**

(a) Acting as an agent of Local 1000 representing and advocating for all Local 1000 represented employees.

(b) Recruiting employees to Local 1000 membership, engaging them in Local 1000 activities, and encouraging and developing their skills and leadership.

(c) Creating and maintaining positive relationships among members, stewards and Local 1000 staff through effective listening, communication and action.

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## **Specific Responsibilities**

- Keep members informed
- Stand up for workers against unjust decisions made by management
- Interview members and decide appropriate action
- Uphold the language in the MOU
- Participate in Weingarten interviews of our members
- Actively represent employees
- Build an activist network
- Enthusiastically support the union's program and goals

